

## **VISTA Graduate Scholarship Application Instructions**

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### **Step 1: Confirm eligibility**

Confirm that you meet the VISTA Graduate Scholarship **eligibility criteria**.

To be eligible to apply, you must:

- Have applied for full-time admission to an eligible graduate program at the Masters or Doctoral level at York University. You must be a new applicant to the program.
- Have a VISTA core member that is willing to supervise you. VISTA Associate Members are eligible to co-supervise with a core member.
- Conduct research in the vision sciences that is aligned with the VISTA program.
- Note that in order to hold the scholarship, you must be registered as a new Masters or Doctoral student in the program.

### **Step 2: Have a VISTA Core Member willing to act as your supervisor or co-supervisor.**

Before applying to the VISTA award program, you must first find a VISTA Core Member who is willing to act as your supervisor or co-supervisor. A list of VISTA Core Members can be found on the VISTA [website](#).

The research should contribute to VISTA's mandate, which is to support fundamental and applied vision research that combines biological and computational perspectives and has translational potential for health, industry, or other applications.

### **Step 3: Complete the VISTA Application form.**

Complete and sign the VISTA fillable application form (for Graduate Students) found on the VISTA website.

### **Step 4: Provide one-page summary of proposed research.**

A one-page summary of your proposed research must be included with your application. Please refer to formatting instructions to prepare your documents:

- Page must be 8.5" x 11" inches.
- Insert a minimum margin of 2 cm (3/4 inch) around the page (top, bottom, and sides).
- Font should be Times New Roman, size 12.
- At the top of the page, indicate your name and title of the document.

**Step 5: Provide two Letters of Reference (ONLY required for internal York PhD applicants who are NOT required to apply to their home graduate program at the doctoral level)**

Two Letters of Reference are required as part of the application for internal PhD applicants. An internal applicant is an individual who is **currently** enrolled in a Graduate Program at York University. Letters of Reference should be sent directly from Referees to [applyvista@yorku.ca](mailto:applyvista@yorku.ca).

**Step 6: Provide a copy of your Curriculum Vitae (ONLY required for internal York PhD applicants who are NOT required to apply to their home graduate program at the doctoral level).**

Please submit a copy of your most recent CV along with your application.

**Step 7: Provide a copy of your transcript (ONLY required for internal York PhD applicants who are NOT required to apply to their home graduate program at the doctoral level).**

Internal doctoral applicants, please submit a copy of your transcript along with your application. This can be an unofficial copy downloaded from the York University website, and does not need to be requested from the Registrar's office. An internal applicant is an individual who is **currently** enrolled in a Graduate Program at York University.

**Step 8: Complete the voluntary Self-Identification Survey.**

Please complete and submit the Self-Identification Survey included with the application form. The Personal information in connection with this survey will be used for educational, administrative and statistical purposes only and will be stored by the VISTA Administration Staff and the York Centre for Human Rights to maintain confidentiality. The form is completely voluntary and will not be used in the evaluation of the application.

**Step 9: Complete application checklist.**

Please complete and review the application checklist to make sure that your application is complete, and submit the checklist along with your application.

**Step 10: Submit application by deadline.**

Please submit all application documents, including application checklist, application form, summary of research proposal, and self-identification survey by the application deadline (March 31, 2017) to [applyvista@yorku.ca](mailto:applyvista@yorku.ca). **For internal PhD applicants who have are NOT required to apply to their home graduate program at the doctoral level, please also submit a copy of your 1- CV, 2- Transcript, and 3- Provide two letters of reference.** Thank you.