

VISTA Graduate Scholarship Application Instructions

Step 1: Confirm eligibility

Confirm that you meet the VISTA Graduate Scholarship **eligibility criteria**.

To be eligible to apply:

- You must have applied, or be in the process of applying for full-time admission to an eligible graduate program at the Masters or Doctoral level at York University. You must be a new applicant to the program.
- Your application must be supported by a VISTA Core or Associate Member who would become your supervisor.
- You must conduct research in the vision sciences that falls within VISTA's mandate, which is to support fundamental and applied vision research that combines biological and computational perspectives and has translational potential for health, industry, or other applications.

Step 2: Have a VISTA Core or Associate Member willing to act as your primary supervisor

Before applying to the VISTA award program, you must first find a VISTA Core or Associate Member who is willing to act as your supervisor. If your primary supervisor is an Associate Member, a Core Member must also be identified to co-supervise. A list of VISTA Core and Associate Members can be found on the VISTA [website](#).

Step 3: Complete the VISTA Application form.

Complete and sign the VISTA fillable application form (for Graduate Students) found on the VISTA website.

Step 4: Provide one-page summary of proposed research plus signature page.

A one-page summary of your proposed research must be included with your application. Please refer to formatting instructions to prepare your documents:

- Page must be 8.5" x 11" inches.
- Insert a minimum margin of 2 cm (3/4 inch) around the page (top, bottom, and sides).
- Font should be Times New Roman, size 12.
- At the top of the page, indicate your name and title of the document.

- The proposal must also include a second page containing the signatures of the candidate, the primary supervisor, and all co-supervisors, along with the statement: “**I confirm that I have reviewed the project proposal and contributed to its development as outlined in this application.**” Electronic signatures are acceptable.

Step 5: Provide two Letters of Reference

Two Letters of Reference are required as part of the application. Letters of Reference should be sent directly from Referees to applyvista@yorku.ca.

Step 6: Provide a copy of your Curriculum Vitae.

Please submit a copy of your most recent CV along with your application.

Step 7: Provide a copy of your transcript.

Please submit a copy of your transcript along with your application. Electronic copies are sufficient. International transcripts in a language other than English must be translated.

Step 8: Complete the voluntary Self-Identification Survey.

Please complete and submit the Self-Identification Survey included with the application form. The Personal information in connection with this survey will be used for educational, administrative and statistical purposes only and will be stored by the VISTA Administration Staff to maintain confidentiality. The form is completely voluntary and will not be used in the evaluation of the application.

Step 9: Complete application checklist.

Please complete and review the application checklist to make sure that your application is complete, and submit the checklist along with your application.

Step 10: Submit application by deadline.

Please submit all application documents, including application checklist, application form, summary of research proposal, transcripts, CV, letters of reference and self-identification survey by the application deadline to applyvista@yorku.ca. Thank you.

Out of Cycle Applications:

A small number of exceptional candidates may be considered throughout the year on a case by case basis. Supervisors may seek permission from the Training Committee to bring a student forward by submitting a request to applyvista@yorku.ca. Once approved, the primary supervisor must submit a letter of support directly to applyvista@yorku.ca as part of the

candidate's full application. The Training Committee and FGS will determine whether the applicant's level of achievement warrants an out-of-cycle application.