

## Research Travel Award Application Checklist (Scholar)

Before starting your [online application](#), please ensure you have the following information and documents ready.

- 1 Applicant Information - Upload PDF copy of your CV, supervisor information (e.g., title, faculty, and department).
- 2 Trip Details - Departure & return dates, proposed host details (e.g., title, institution, sector type, and institutional website).
- 3 Budget Information - Amount requested and detailed budget breakdown (e.g., travel, accommodation, etc.)
- 4 Letter of Support - Upload letter of support from host.
- 5 Research Proposal - Summary of research plan (objectives, approach, relation to VISTA & expected outcomes/impact) (500 words max).

**\*Note:** This checklist is for reference only. All applications must be submitted through the [online platform](#), which can be found on the [VISTA](#) website.