

## Graduate and Undergraduate Conference Travel Award Application Checklist

Before starting your [online application](#), please ensure you have the following information and documents ready.

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|----------|---|--------------------------|
| <b>1</b> | Applicant Information - Upload PDF copy of your CV, supervisor information (e.g., title, faculty, and department)   | <input type="checkbox"/> |
| <b>2</b> | Trip Details - Departure and return dates, conference details (e.g., meeting title, location, sector type, and conference website)                                    | <input type="checkbox"/> |
| <b>3</b> | Budget Information - Amount requested, and detailed budget breakdown (e.g., travel, accommodation, registration fees, etc.)   | <input type="checkbox"/> |
| <b>4</b> | Upload Submission Information - Provide your submission information in citation format. (e.g., title, author list, journal/conference name, date of submission)       | <input type="checkbox"/> |
| <b>5</b> | Letter of Support - Letter of support from your supervisor (must be a core member of VISTA and the CVR)   | <input type="checkbox"/> |
| <b>6</b> | Conference Statement - A brief statement explaining how the conference is related to biological or computational vision science and its applications. (500 words max) | <input type="checkbox"/> |

**\*Note:** All applications must be submitted through the [online application](#), which can be found on the [VISTA](#) website.